

FINANCE COMMITTEE
Town of Becket
557 Main Street
Becket, MA 01223

Meeting Minutes for June 5, 2014

Call to Order: 7:00 PM

PRESENT:

Committee (FC): Steve LaBelle (SL); Ann Spadafora (AS); Dan Parnell (DP); Maria Wallington (MW); Mark Karlberg (MK)
Board of Selectmen (B of S): None
Town Administrator: Ed Gibson (EG)
Public: None

AGENDA:

Election of officers:

Chairman: AS nominated Steve LaBelle and by MW. Elected unanimously.
Vice Chair: AS nominated by SL and seconded by MW. Elected unanimously.
Secretary: MW nominated by AS, seconded by MK. Elected unanimously.

- 1. Review and approve minutes for May 1, 2014 meeting**
 - a. Moved approval by AS. Seconded by SL. Passed with 4 in favor, 0 opposed, and one abstained (MK).
- 2. Correspondence**
 - a. None
- 3. Departmental Transfers and Reserve Transfer items**
 - a. Request for transfer of \$499.09 from 01-145-5500 Treasurer Expenses to 01-193-5800-580 Software Maint. Agreements. Acceptance moved by AS and seconded by DP. Approved unanimously.
 - b. Request for transfer of \$248.96 from 01-192-5500 Municipal Building Expenses to 01-129-5500 Town Administrator Expenses for participation in Performance Management program. Move by AS and seconded by MK. Approved unanimously.
 - c. Request for \$128.50 from 01-192-5500 Municipal Building Expenses to 01-157-5500 Town Report Expenses. Moved by DP and seconded by AS. Approved unanimously.
 - d. Reserve Fund transfer requested for \$1500 to 01-171-5500 Con. Comm. Expenses to cover additional activity. Moved by MW and seconded by DP. Approved unanimously.
- 4. Town Administrator's input**
 - a. Thanks given to committee for help on budget.
 - b. FC provided expenditure report for year.
 - c. Energy information meeting will be June 21, 2014 at the school.
 - d. SB authorized EG to participate in TAP (Tax Assistance Program) program to get tax rate set a month earlier (November).
 - e. The water filtration system for Mullan House and Art Center is operational and it has been inspected. Awaiting final approval.
- 5. Discuss 2012 audit results**
 - a. ED provided audit report and we will study and discuss next time.
- 6. Any other business**
 - a. Brief discussion of improvements to processes which are making attending to budget better.

Next meeting: July 10, 2014

Adjourn: 7:40 PM.

Respectfully Submitted by Maria Wallington

Approved by Steve LaBelle, Chair

